

Graders are needed for mathematics and statistics courses at all levels. Graders receive student work from the course instructor at regular intervals, typically weekly. The instructor provides solutions and grading standards. Graders then read student work, provide feedback as appropriate, and return the graded papers to the instructor in a timely fashion. Graders are expected to keep accurate records of student scores.

In combination with any additional on-campus employment, student workers may not work more than 20 hours per week during the academic year or 40 hours per week during the summer.

Responsibilities

- Meet regularly with the instructor of the course.
- Ensure you understand the material, solutions to the problems, and the expected grading standards.
- Return graded papers to the instructor in a timely manner, generally in less than seven days.
- Record student scores carefully and accurately.
- Maintain confidentiality with all student work and performance.

Job Expectations and Requirements

- Have at least a 3.0 GPA in mathematics and statistics courses, and maintain a 3.0 cumulative GPA. Remain in good standing academically.
- Demonstrate competency in mathematics or statistics as appropriate, as reflected through a recommendation from a professor.
- Necessary personal characteristics for this paraprofessional position include: patience, maturity, ability to maintain confidentiality, dependability, and flexibility.

Accountability/Compensation

- Graders will be advised and supported by the faculty member teaching the course.
- All math/stat student workers report time through Workday and also with an email to their faculty instructor and the department administrator.
- Upon successful completion of Workday and timecard documents, graders will be compensated \$13 per hour before taxes to be disbursed according to the University pay schedule.

Applications

Apply online at <https://mathstat.slu.edu/resources/student-workers>